



SIGN PERMIT APPLICATION
THE CITY OF
EMPORIA

GIS/PLANNING AND ZONING DEPARTMENT
522 Mechanic Street
Emporia, KS 66801
Phone: 620-343-4268
Fax: 620-343-4262

**AN APPLICATION FORM MUST BE SUBMITTED FOR EACH INDIVIDUAL SIGN.
ATTACH A DRAWING OF SIGN & PROPERTY SHOWING LOCATION OF SIGN.**

ADDRESS OF SIGN: _____

OWNER: _____ PHONE: _____

CONTRACTOR: _____ PHONE: _____

CONTRACTOR'S ADDRESS: _____

SIGN LOCATED IN ZONING DISTRICT: _____ LINEAL FRONTAGE: _____

ELECTRICAL BY: _____
(MUST BE A LICENSED CITY ELECTRICAL CONTRACTOR)

TYPE OF SIGN

WALL _____ *GROUND _____ *BILLBOARD _____ *ROOF _____

PROJECTING _____ BUSINESS _____ TEMPORARY _____ ADVERTISING _____

SIZE: ____x____ TOTAL SQUARE FOOTAGE: _____ HEIGHT OF GROUND SIGN: _____

COPY/TEXT: _____

***MUST HAVE WESTAR'S SIGNATURE PRIOR TO SUBMITTING PERMIT**

LIST ALL EXISTING SIGNS THAT WILL REMAIN GIVING SQUARE FOOTAGE, TYPE, AND SIZE.

ESTIMATED DATE OF COMPLETION: _____

I hereby certify that the above is a true and accurate description of the proposed sign, and further that I agree to abide with all sign regulations of the City of Emporia, Kansas.

Applicant's Signature: _____

*Westar's Engineering Department Official's Signature: _____

Zoning Administrator Signature: _____

Fee: 25.00

Receipt #: _____

Date: _____